Improve your job search by overcoming challenges

Job searching can be challenging if you have not kept up with the changes in technology and qualifications needed by employers. At the Racine County Workforce Development Center, we have the tools to assist you with any challenges you may have in finding a job. Below are a few questions we often hear from job seekers:

COMMUNITY NEWSLETTER
Workforce Development Center

Are there any free workshops to help me improve my skills?

We offer a variety of workshops, including topics on job search, personal growth, money matters and basic computer skills. The "Mock Interviewing" workshop affords you the opportunity to be videotaped and receive constructive feedback in preparation for your next interview. Once a month there is a Theme Day workshop included in the schedule to develop knowledge about different career paths. Some of the upcoming Theme Days will explore careers in finance, health sciences, audio/visual technology and human services. To learn more visit *www.wdc.racineco.com* or stop by to pick up a Quarterly Workshop Schedule Booklet. You may register for workshops by visiting the web site or by calling (262) 638-6551.

Belinda C. said, "I am amazed at how great the instructors are in this class, I am now doing things on the computer I never thought I could do. This workshop really helped me feel comfortable with using the computer."

Interviewing makes me nervous. Is this comment familiar to you?

Career counselors can help sharpen your interviewing skills by participating in mock interviews. Our career counselors will work with you one-on-one to help you feel comfortable with answering those tough questions like; Where do you see yourself in 5 years?, Give me an example of a situation when you had to deal with difficult customers, etc. We also assist with career exploration; resume assistance, options for training, testing and much more. Call (262) 638-6429 to schedule an appointment.

"The Career Counselors helped me to change my old ways of looking for a job to the new ways employers are looking for employees," said Susan P.

I am a professional. Are there services at the Workforce Development Center for me?

Yes, our services are for everyone. ProTech is a job search group designed for professional-technical workers having an associate degree or higher level of education. A successful job search depends upon knowing current trends in interviewing, networking, resume development and time management. That information and more is included in weekly interactive agendas that are facilitated by the Workforce Development Center's professional consultants who are trained in job seeking techniques and labor market trends. ProTech meets on Monday mornings from 9 a.m. to noon in classrooms C, D, and E at the 1717 Taylor Ave. location. New members are always welcome.

"Thank you ProTech for the drive and determination to continue my journey on the path to success. I will forever be remindful and grateful to your program." – Former ProTech member

To find out more about our services, visit us on-line at *www.wdc.racineco.com*, or come in to one of our two locations. Our Racine office is at 1717 Taylor Ave., (262) 638-6312, where the hours are Monday 8 a.m.-5 p.m. and Tuesday-Friday 8 a.m.-5 p.m. Our Burlington office is at 496 McCanna Parkway, Room 119, (262) 767-5399, where the hours are 9 a.m.-4 p.m. Monday, Tuesday and Thursday. The Workforce Development Center is an equal opportunity service provider. In order for us to serve you better, please notify us ahead of time if you need assistance to access services, need material in an alternate format or need translated to another language. You may request these services by contacting us at (262) 638-6643. Hearing or speech impaired callers may contact us at:

(262) 638-6756.